



DEPARTMENT OF DEFENSE (DoD)

TUITION ASSISTANCE RETURNED OF UNEARNED TUITION POLICY

Preamble

Military Tuition Assistance (TA) is awarded to a student assuming that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded. To comply with the Department of Defense (DoD) policy, Columbia Central University (CCU) will return any unearned TA funds on a prorated basis through at least 60% of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based on when a student stops attending.

When a service member stops attending due to a military service obligation, CCU will work with the affected service members to identify solutions that will not result in student debt for the returned portion in compliance with the DoD policy.

Purpose

To inform students receiving military tuition assistance (TA) of the required actions CCU will take to comply with the DOD Memorandum of Understanding Return Policy for Military Tuition Assistance (TA) funds rules and align with the return of unearned student aid rules applicable to the Federal Student Aid as required under section 484B of the Department of Education Title IV of the Higher Education Act of 1965.

Scope

This policy applies to all students receiving Military Tuition Assistance (TA) for the Army, Navy, Marines, Air Force, and Coast Guard.

Definitions

Military Tuition Assistance (TA) is a benefit paid to eligible members of the Army, Navy, Marines, Air Force, and Coast Guard. Congress has given each branch of service the ability to pay up to 100% of the tuition expenses of its members. Each branch of service has criteria for eligibility, obligated service, application processes, and restrictions. This money is usually paid directly to the institution by the individual branch of service. This policy only applies to this type of educational benefit. The TA program is a benefit that is available only while the student is in the service. This policy does not apply to Veterans or Veteran's benefits



Procedures

To comply with the Department of Defense's policy, CCU will return any unearned TA funds through at least 60% of the course total days on a prorated basis. The amount of unearned TA that is returned is based on the date of withdrawal from the course. After 60% of the total course days have passed, TA will not receive any reimbursement for tuition.

Department of Defense (DoD) Tuition Assistance Returned of Unearned Tuition

Department of Defense (TA) Returned of Unearned Tuition		
Total Days in a Payment Period	Earned Tuition	Unearned Tuition
Up to 10.0%	10%	90%
10.01-20.0%	20%	80%
20.01-30.0%	30%	70%
30.01-40.0%	40%	60%
40.01-50.0%	50%	50%
50.01-60.0%	60%	40%
60.01-100%	100%	0%