

## **Amendment # 21 to the 2017-2020 Institutional Catalog (Rev. November 2017)**

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**Amendment # 9: Catalog 2017-2020 Undergraduate and Graduate Level Admissions Policy effective  
May 26, 2020**

**Fourth year evidence and / or transfer to validate grade in the admission process for the COVID-19  
pandemic.**

In compliance with the guidelines established by the United States Department of Education on May 15, 2020. The exception of COVID-19 is added in the Admissions policy regarding the documents required for validity fourth year and / or studies in transfer while the pandemic lasts and the official documents of public and private High Schools, as well as non-traditional (Accelerated Schools) and universities, cannot be obtained.

The applicant cannot present an official credit transcript, after having made a reasonable effort to obtain it. The applicant will have to complete a signed and dated declaration, in which he sincerely testifies, that he has finished high school and obtained the fourth year. The applicant will be considered to have made a reasonable effort as long as they can present evidence of the efforts made to obtain the credit transcript from their school of origin. This evidence will accompany the statement made by the applicant and will be filed in the student's file. In addition, a copy of the transcripts of credit, diploma, as well as degree certifications from high school that certify that the applicant obtained the fourth year or its equivalence or transfer will be accepted.